



Moving Up: Action Steps for Career Success (Tangible Tools for Women in the Workplace) (Volume 1)

E Anne Tipper

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Action Steps for Career Success For women who want opportunities to come to them rather than fighting for promotions; who want to enhance their ability to be successful in current and future positions. For women who want to be appreciated for the value they bring to the workplace. From entry to officer, the skills learned are applicable to all levels. In Moving Up, you will discover: - How to Manage Emotions so they work for you - How to Market Yourself so others see your value - How to Raise Concerns that are welcomed and acted upon - Online worksheets to immediately coach and enhance skills - Small Realistic Changes with big long-term results Starting as an entry level secretary, author Anne Tipper successfully worked her way the Home Depot corporate ladder to a a Regional Director over a five state territory and \$3 billion in sales. using her twenty plus years of experience, Anne shares the lessons learned and tangible tools that helped create her success.

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